

PUBLIC MEETING

In accord with the Statutes of the State of Illinois and Ordinances of the City of Highland Park, a Regular Meeting of the Ravinia Festival Community Relations Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 PM, on Tuesday, March 14, 2017 in the Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, IL, during which meeting it is anticipated that there will be a discussion of the following:

City of Highland Park
Ravinia Festival Community Relations Commission
Tuesday, March 14, 2017
City Hall, 1707 St. Johns Avenue
6:30 PM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of Minutes
 1. Draft Minutes from the October 25, 2016 RFCRC Meeting
- IV. Scheduled Business
 - A. Review Mission & Purpose of the Ravinia Festival Community Relations Commission
 1. City Code Provisions Establishing the RFCRC
 - B. Business from the Public
 1. Resident Input Regarding 213 Ravinia Park Road
 - C. Committee Reports
 1. Ravinia Festival
 2. Transit
 3. Public Safety
 4. Parking Issues
 - D. Questions for the Committees
- V. Other Business
 - A. Next Meeting: July 11, 2017
- VI. Staff Report
- VII. Adjournment



Request for Council Action

Referred to Council: March 14, 2017
Subject: Minutes from the October 25, 2016 RFCRC Meeting
Staff Contact: Andy Cross, Senior Planner
Department: Community Development

TITLE: Minutes from the October 25, 2016 RFCRC Meeting

Please refer to the attached draft minutes for the October 25, 2016 meeting of the Ravinia Festival Community Relations Commission.

Documents Attached:

Attachment 1 - Minutes from the October 25, 2016 RFCRC Meeting

**MINUTES OF A REGULAR MEETING OF
RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION OF THE CITY OF
HIGHLAND PARK, ILLINOIS**

MEETING DATE: October 25, 2016

MEETING LOCATION: Pre-Session Room, City Hall 1707 St. Johns Avenue, Highland Park, IL

I. CALL TO ORDER

At 6:30 p.m. the Chairman called the meeting to order and asked the Staff Liaison to call the roll.

II. ROLL CALL

Members Present: Chair Newman, Vice-Chair Smith, Choos, Borden, Jenkins, Schmitz

Student Members Absent: Ross, Grinell

Members Absent: Minor

Council Liaison Absent: Kaufman

The Staff Liaison declared that a quorum was present.

Staff Present: Commander Gerald (Jerry) Cameron, Lee Overholser, Andy Cross - Staff Liaison

III. APPROVAL OF MINUTES

Minutes from the July 12, 2016 meeting approved unanimously (4-0).

IV. SCHEDULED BUSINESS

A. Business from the Public

No members of the public were present at the meeting.

B. COMMITTEE REPORTS

1. Ravinia Festival

Commissioner Schmitz indicated the CSO season ran into August and had popular programs on August 26 and 27. He shared boards of the new Experience Center building and related improvements. Commissioner Bordon complimented Ravinia on the

community outreach and presentations they've done.

2. Transit

Lee Overholser, transit coordinator, provided some season-ending totals:

- 61 bus events in 2016
- 258,064 riders

There were no major accidents or complaints and overall 2016 was a great year.

3. Public Safety- Traffic Control, Crowd Control, Police Protection and Parking Updates

Commander Cameron gave the public safety report. Enforcement cases are down from last year. The public is laring the parking zones in the area and the \$100 fine is still an appropriate deterrent. Ambulance transports were down to 7 in 2016, a reduction from 18 last year.

ADJOURNMENT

Commissioner Smith made a motion to adjourn the meeting. The motion was seconded by Jim Schmitz. The motion passed unanimously and the meeting was adjourned at 6:39 pm.

Respectfully Submitted,

Andy Cross
Staff Liaison to the Commission



Request for Council Action

Referred to Council: March 14, 2017
Subject: Mission & Purpose of the RFCRC
Staff Contact: Andy Cross, Senior Planner
Department: Community Development

TITLE: Mission & Purpose of the RFCRC

As the Commission meets for the first time in 2017, it might be helpful to review the mission and purpose of the group. To help with the discussion, please refer to the attached pages from Chapter 33 of the City Code. This chapter establishes the various commissions in Highland Park, including the Ravinia Festival Community Relations Commission. The excerpted pages attached to this cover page provide the membership, by laws, and jurisdiction / purpose of the Commission.

Documents Attached:

5 Chapter 33 - Ravinia Festival Community Relations Commission

to the requirements of the specific award, the Eligible Applicant or successor owner of the property or development may be required to reimburse the Housing Trust Fund for up to 100 percent of the award, plus applicable interest. (Ord. 34-02, J. 28, p. 266-279, passed 5/28/02)

(H) Available Funds.

The Housing Trust Fund is authorized to accept and utilize funds, property, and other resources from all proper and lawful public and private sources, including, without limitation, the funds dedicated to the Housing Trust Fund from the imposition of the demolition permit fee pursuant to Section 170.003.1(11)(108.2-12) of the City Code, and from the affordable housing demolition tax pursuant to Subsection 170.040(I) of the City Code. The City Council may make additional funds available, as it deems necessary and appropriate. The Housing Commission may provide additional financial resources to the Housing Trust Fund from any available, proper and lawful Housing Commission fund or source including, without limitation, transfers from the Frank B. Peers Housing Association, a not-for-profit subsidiary of the Housing Commission, to the Housing Trust Fund. (Ord. 34-02, J. 28, p. 266-279, passed 5/28/02; Ord. 38-06, J. 32, p. 133-135, passed 4/24/06; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(I) Staff.

The City, on behalf of, and in consultation with, the Housing Commission, and pursuant to the City's standard employment policies, may employ such personnel as are approved by the Housing Commission and as are necessary to assist the Housing Commission in the administration of the Housing Trust Fund, including, without limitation, the following: (1) to administer the application and award process; (2) to identify opportunities for providing Affordable Housing; (3) to identify funding sources and possible partners for providing Affordable Housing; and (4) to educate the community, including City residents and employers, about the City's Affordable Housing initiatives. (Ord. 34-02, J. 28, p. 266-279, passed 5/28/02; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(Sections 33.1102 through 33.1106 amended in toto; Sections 33.1107 and 33.1108 deleted, and all succeeding Sections shall be appropriately renumbered in succession by Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Section 33.1133 added by Ord. 34-02, J. 28, p. 266-279, passed 5/28/02)

ARTICLE XII

RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION

Sec. 33.1201 Ravinia Festival Community Relations Commission established.

There is hereby established a commission, to be known as the Ravinia Festival Community Relations Commission (hereinafter referred to as the "Ravinia Commission"). (Ord. 9-87, J. 17, p. 91-92, passed 2/9/87; Ord. 52-01, J. 27, p. 233-270, passed 8/27/01)

Sec. 33.1202 Membership.

(A) The Ravinia Commission shall consist of the following members:

(i) four voting members who shall be appointed in the manner provided in Section 33.001(A) of this Code. (Ord. 65-98, J. 24, p. 839-852, passed 9/28/98; Ord. 52-01,

J. 27, p. 233-270, passed 8/27/01, Ord. 63-02, J. 28, p. 489-490, passed 10/28/02; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(ii) three voting members who shall be appointed by the Board of Directors of the Ravinia Festival Association and are not required to reside within the City. (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 57-01, J. 27, p. , passed 283-286, passed 9/24/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(iii) one ex-officio, non-voting member who shall be appointed in the manner provided in Section 33.1202(B) of this Code. (Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(B) The ex officio member of the Ravinia Commission shall be a member of the City Council appointed by the Mayor. (Ord. 22-88, J.17, p. 593-637, passed 4/25/88; Ord. 65-98, J. 24, p. 839-852, passed 9/28/98; Ord. 62-99, J. 25, p. 210-213, passed 6/28/99; Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(C) Members may be removed from the Ravinia Commission in the manner provided in Section 33.001(E) of this Code. (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01)

Sec. 33.1203 Term of members

(A) The term of each voting member that is not appointed by the Ravinia Festival Associates shall be in accordance with Section 33.001(B) of this Code. (Ord. 6-93, J. 20, p. 009-020, passed 1/25/93; Ord. 65-98, J. 24, p. 839-852, passed 9/28/98; Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(B) The three members who represent the Ravinia Festival Association shall be appointed for indefinite terms. (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01)

Sec. 33.1204 Officers.

The Chairman and other officers shall be appointed in the manner provided in Section 33.001 (C) of this Code; provided that the Chairman shall be selected from the voting members who are residents of Highland Park. The term of office for each officer shall be in accordance with Section 33.001 (C) (4) of this Code. (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

Sec. 33.1205 Bylaws; meetings.

(A) The bylaws of the Ravinia Commission shall be adopted and amended in accordance with Section 33.001(F) of this Code. (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(B) A majority of the total number of voting members of the Ravinia Commission, regardless of vacancies, shall constitute a quorum of the Ravinia Commission for the transaction of the business thereof. (Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(C) The meetings of the Ravinia Commission shall be held and conducted in accordance with Section 33.001(G) of this Code, and the following requirements

(1) There shall be at least two regular meetings of the Ravinia Commission, one of which shall be held before and one after the Ravinia Festival season at times and dates to be set annually by resolution of the Ravinia Commission adopted during

its first meeting of each year. Public notice of each meeting shall be given by publication in the Highland Park News not more than thirty (30) days nor less than fifteen (15) days prior to each such meeting. (Ord. 10-93, J. 20, p. 029-030, passed 2/8/93; Ord. 60-93, J. 20, p. 195, passed 11/22/93; Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(2) Special meetings of the Ravinia Commission may be called by the Chairman or any two members provided that notice is given as provided in the Illinois "Open Meetings Act". (Ord. 9-87, J. 17, p.91-92, passed 2/9/87; Ord. 52-01, J. 27, p. 233-270, passed 8/27/01; Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

Sec. 33.1206 Jurisdiction and purpose.

The Ravinia Commission shall:

(A) Discuss and resolve any additional areas of concern attendant to the joint interests of the City and the activities of the Ravinia Festival Association; . (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01)

(B) Develop recommendations for the timely resolution of all such areas of concern in appropriate form for forwarding to the governing bodies of the City of Highland Park and the Ravinia Festival Association for their mutual review and final action; and . (Ord. 52-01, J. 27, p. 233-270, passed 8/27/01)

(C) Perform all obligations, and complete all tasks, required of it pursuant to the special use permit governing the Ravinia Festival adopted by the City Council in Ordinance No. 13-06, as the same may from time to time be amended. (Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

(Added Ord. 5-85, J. 16, p. 029-033, passed 2/25/85; Ord. 9-87, J. 17, p. 091-092, passed 2/9/87; Article XII amended in toto by Ord. 52-01, J. 27, p. 233-270, passed 8/27/01)

ARTICLE XIII

BOARD OF FIRE AND POLICE COMMISSIONERS

Sec. 33.1301 Board of Fire and Police Commissioners established.

(A) There is hereby established a board to be known as the Highland Park Board of Fire and Police Commissioners (hereinafter referred to as the "BFPC").

(B) The BFPC shall be governed by the provisions of this Section and Division 10-2.1 of the Illinois Municipal Code, 65 ILCS 5/10-2.1, excluding the following provisions: Sec. 5/10-2.1-1, Sec. 5/10-2.1-2, Sec. 5/10-2.1-3, Sec. 5/10-2.1-4, Sec. 5/10-2.1-6, Sec. 5/10-2.1-9, Sec. 5/10-2.1-10, Sec. 5/10-2.1-11, Sec. 5/10-2.1-15, Sec. 5/10-2.1-17, Sec. 5/10-2.1-18 and Sec. 5/10/2.1-25. (Ord. 72-07, J. 33, p. 509-591, passed 9/24/07)

Sec. 33.1302 Membership.

(A) The BFPC shall consist of three voting members, who shall be appointed in the manner provided in Section 33.001(A) of this Code.



Request for Council Action

Referred to Council: March 14, 2017
Subject: Business from the Public
Staff Contact: Andy Cross, Senior Planner
Department: Community Development

TITLE: Business from the Public - Email from Resident Regarding 213 Ravinia Road

Please refer to the attached email from a resident regarding the Ravinia-owned property at 213 Ravinia Park Road.

Documents Attached:

Attachment 2 - Business from the Public Email

Cross, Andy

Subject: Concerns about the Ravinia Festival (213 Ravinia Park Road)

From: Debra Rade [REDACTED]
Sent: Friday, February 10, 2017 12:29 PM
To: [REDACTED]
Subject: Some concerns about the Ravinia Festival

Dear Mr. Anderson,

Ravinia Festival is my neighbor – my home is at 183 Green Bay Road. My apologies for directly e-mailing you, the Chairman of the Board of Trustees of the Ravinia Festival, but it is nearly impossible to reach anyone at Ravinia’s offices. Last year, we left several phone messages for Welz Kauffman that were not returned by him or anyone else to whom the messages might have been easily delegated. While I could outreach to the several members of the Board of Trustees that I know, most are not concerned with the day-to-day operations. It seems best to look to the Chairman who works directly with management.

While there are many concerns to share with management, I do not wish to take too much of your time. This e-mail focuses on a few primary concerns. To an extent, all are more relevant now considering Ravinia Festival’s recent acquisition of 213 Ravinia Park Rd.

PLEASE GATE THE ENTRANCE TO THE RAVINIA FESTIVAL ON GREEN BAY ROAD. IT SHOULD BE CLOSED TO CARS UNTIL THE WEST PARK IS OPENED FOR PARKING.

The entrance on Ravinia Park Road off of Green Bay Road should be gated to cars until staff is ready to admit and direct parking. Your patrons sometimes arrive hours in advance of opening the parking area in the west park. For very popular events, they may arrive in the morning and spend the entire day, cars stacked, unable to move forward or backward. The cars, trucks and buses are idling and noisy, spewing exhaust fumes. Some people enjoy themselves as if at a tailgating party – speaking loudly, blaring their radios, eating, drinking and, for the longer stays, relieving themselves. Not only does this affect enjoyment of our backyards along the road, it allows the people ample time to peer into our yards and size up our houses and entrances.

There are many safety issues associated with leaving this entrance open to cars while the gate to the parking area is closed. Many people arrive for concerts, as well as employment opportunities, throughout the year that are taking place on your east campus. They mistakenly follow their maps into the Green Bay Road entrance only to find that it is gated to the north of 213 Ravinia Park Road. They then need to turn around (on some days this is a problem when too many cars are lined up) and they don’t know where to go next because there is no sign with information about the event or directions to the right entrance.

After the early arrivers park for popular events, other drivers hope to do the same and when they stop on Green Bay Road, traffic can suddenly pile up, posing another hazard.

We called Ravinia Festival several times last summer to discuss this important issue, and received no reply. Now that Ravinia Festival owns 213 Ravinia Park Rd, there is no excuse not to gate this entrance, while still allowing people to walk along the path to access west park.

PLEASE WORK WITH THE CITY OF HIGHLAND PARK TO RESOLVE THE APPARENT DRAINAGE ISSUE AT 213 RAVINIA PARK ROAD.

For your information, in August 2016, I reported to the City of Highland Park that there was unidentified effluent draining out of 213 Ravinia Park Road with an external hose that would not meet City Code. I would be glad to share that information with you, upon your request. It appears Ravinia Festival purchased a home with a major plumbing/sewage/sewer problem that may, or may not, have been disclosed to you prior to the purchase (something you may wish to discuss with the Ravinia Festival lawyers, if you haven't already).

I only recently learned that Ravinia Festival purchased this residence. In the past few months numerous service trucks and vans with the names of plumbers on them have frequented the home. I can still see the effluent, frozen, running down the driveway and into the street as pumped out of the basement.

I would like to know what is causing this continuous emission of effluent from 213 Ravinia Park Road, as well as what the source of the effluent is and whether it poses any risks to my neighbors and our properties.

PLEASE LET US KNOW YOUR PLANS FOR THE USE OF 213 RAVINIA PARK ROAD.

There has been no one living in the house at 213 Ravinia Park Road for a long time. This has been of great concern to me and my neighbors. The house is tucked away and, without an owner/renter, it is an attractive nuisance. I'm quite confident there have been unauthorized people on the property many times – at the least, partying, and possibly engaging in illegal conduct. I would like to know whether anyone will be living in that house and, preferably, when. I ask this for the personal security of our neighborhood and recommend that Ravinia Festival protects its investment by installing security cameras.

THERE ARE DOZENS OF DEAD TREES ON YOUR PROPERTY, ESPECIALLY ALONG RAVINIA PARK ROAD THAT THREATEN POWER LINES AND PEOPLE.

We are very concerned about the numerous dead trees along Ravinia Park Road and your other property where power lines sit. A good stiff wind from the right direction will cause them to interrupt electrical service in Highland Park and Glencoe. Your staff should identify all the dead trees, recognizing that some may also be on the east side of your fence. These should be removed and replaced with healthy trees of a good sized caliper. You may wish to partner with ComEd on this project.

Mr. Anderson, there are other important issues to discuss with Ravinia Festival management but I am hoping you will connect me with a responsible person in management that will continue to report to you. The Ravinia Festival should reach out to the neighbors – not just by the formal required notices we receive by mail. We need to have an identified contact, one with authority to represent Ravinia Festival, to be our neighbor. We shouldn't have to send a letter every time we want to contact our neighbor. The designated person should have a phone number and an e-mail address – that person should be accessible and interested in what neighbors have to say.

I have several wonderful, responsive neighbors. In general, we love the programming at Ravinia Festival and I have been among your greatest fans. Yet, Ravinia Festival has been a very poor neighbor over the years. Most of my neighbors see it the same way. Communicating through public meetings and certified mail is hardly the way to establish and maintain a relationship. Perhaps, as Ravinia Festival's Chairman, you would like to change this and set a better tone.

All the best,

Debra

PS Because some of my concerns should be relevant to the City of Highland Park, I am copying the City Manager, Ghida Neukirch.

Debra S. Rade



Attachment: Attachment 2 - Business from the Public Email (1972 : Business from the Public)